



# WYOMING *Aeronautics Commission*

DEPARTMENT OF TRANSPORTATION



Mark Gordon  
Governor

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Bruce McCormack, Chairman  
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Darin J. Westby, P.E.  
Director

## BUSINESS MEETING AGENDA

Tuesday, January 23, 2024 at 1:30 P.M.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE (*Index Tab 1*)**

**III. ROLL CALL**

**IV. ADJUSTMENTS TO AGENDA**

**V. MINUTES**

A. Consideration of Draft Minutes dated December 19, 2023 (*Index Tab 2*) – Vote

**VI. UPDATE/DISCUSSION**

A. Chairman's Update – Chairman McCormack

B. Director's Update – Director Westby

C. Administrator's Update – Administrator Olsen

D. Air Service Development Program Update – Ms. Johnson

1. General Matters

2. Standard Reports

a) ASEP Budget Forecast Report (*Index Tab 3*)

b) CPA Budget Forecast Report (*Index Tab 4*)

c) Percent of Grant Projects by City Report (*Index Tab 5*)

d) Monthly Load Factors Report (*Index Tab 6*)

e) CPA Quarterly Cost per Passenger Report (*Index Tab 7*)

E. Engineering & Construction Program Update – Mr. Hearn

1. General Matters

2. Standard Reports

a) Change Orders Report (*Index Tab 8*)

b) Statewide Line Items Report (*Index Tab 9*)

*The order of agenda is subject to change. The State of Wyoming supports the Americans with Disabilities Act. Anyone needing aid should contact the Aeronautics Commission at 307-777-4015. Every effort will be made for reasonable accommodations.*

- c) Bid Summary Report (*Index Tab 10*)
- F. Planning & Programming Program Update – Mr. Schutzman
  - 1. General Matters
  - 2. Standard Monthly Reports
    - a) Administrative Approvals Report (*Index Tab 11*)
    - b) Recovered State Funds Report (*Index Tab 12*)
- G. UAS Program Update – Ms. Taylor
  - 1. General Matters

**VII. REGULAR BUSINESS**

- A. Consideration of the FY 2024 WACIP Budget Modifications (*Index Tab 13*) – Mr. Schutzman – Vote

**VIII. NEW BUSINESS**

- A. Consideration of the 2024 Priority Rating Model Task Force Membership (*Index Tab 14*) – Mr. Schutzman – Vote

**IX. EXECUTIVE SESSION**

**X. ANNOUNCEMENTS**

- A. Next business meeting will be held February 13-14, 2024, in Cheyenne.

**XI. ADJOURNMENT**

- A. Consideration of Adjournment – Vote