

TRANSPORTATION COMMISSION OF WYOMING

The Transportation Commission of Wyoming met in the Commission Room of the Transportation Headquarters building in Cheyenne on March 23, 2017. The meeting was convened at 11:00 a.m. by Vice Chairman Seeton. The following members were present constituting a quorum:

Todd Seeton, Vice Chairman, Jackson
Bob Ruwart, Commissioner, Wheatland
Mike Larson, Commissioner, Lusk
Rick Newton, Commissioner, Buffalo
Phil Schmidt, Commissioner, Casper
Louie Pfrangle, Commissioner, Worland
William T. Panos, Director
Sandra J. Scott, Commission Secretary

Also present at and participating in the meeting were Dennis Byrne, Chief Financial Officer; Gregg Fredrick, Chief Engineer; Taylor Rossetti, Support Services Administrator; Colonel Kebin Haller, Highway Patrol Administrator; Amy Surdam, Aeronautics Administrator; Pat Lewis, Chief Technology Officer; Mike Kahler, Senior Assistant Attorney General; Sam Voyles, Assistant Attorney General; and Bryan Cawley, Division Administrator, Federal Highway Administration (FHWA).

Representative Don Burkhart, House District 15, of Rawlins, and Ms. Katie Pfister, Aeronautics Commission Secretary, were also present.

1. Pledge of Allegiance: Vice Chairman Seeton led the attendees in the Pledge of Allegiance.

2. Election of Officers: Vice Chairman Seeton asked for nominations from the floor for the election of a new Commission chairman. It was moved by Commissioner Newton, seconded by Commissioner Larson, and carried to nominate Vice Chairman Todd Seeton as chairman. There were no other nominations. It was moved by Commissioner Pfrangle, seconded by Commissioner Larson, and unanimously carried to elect Vice Chairman Seeton as chairman.

Chairman Seeton asked for nominations from the floor for the election of a new vice chairman. It was moved by Commissioner Larson, seconded by Commissioner Schmidt, and carried to nominate Commissioner Bob Ruwart as vice chairman. There were no other nominations. It was moved by Commissioner Pfrangle, seconded by Commissioner Newton, and unanimously carried to elect Commissioner Ruwart as vice chairman.

3. Approval of Minutes: It was recommended by Secretary Scott, moved by Commissioner Newton, seconded by Commissioner Larson, and carried to approve the minutes from the February 16, 2017, breakfast meeting, regular business meeting, and education session.

4. Director Panos presented the Director's report.

Legislative Briefing: The 2017 legislative session encompassed many budgetary challenges because of declining state revenues and revenue sources. In past years, WYDOT has received about 7 percent of its overall funding through the State General Fund. The Joint Appropriations Committee (JAC) recommended removing the General Funds from WYDOT's budget and then took immediate action to sponsor two bills to increase motor vehicle registration fees and drivers' license fees. These fee increases replace most of the deficit left by the elimination of General Funds, and also created a consistent revenue stream for the Department's mandated activities.

HB0218, Motor Vehicle Registration Fees, increased the state's portion of vehicle registration fees from \$15 to \$25. HB0219, Driver License Fees, increased fees at varying rates, depending on the drivers' license category. The last increase to the state portion of the motor vehicle registration fees occurred in 1975. Drivers' license fees had not been increased since 1993. The drivers' license fees established in 1993 covered about 40 percent of WYDOT's actual expense to produce a license. The 2017 increase will cover about 80 percent of the actual cost to produce a driver license.

Federal Budget: President Trump has prepared a draft budget, and it is in the early stages of moving toward Congress. A 12 to 14 percent cut is being proposed in the U.S. Department of Transportation operating budget. The budget also proposes greater flexibility and reduced regulations for states.

Director Panos voiced his concerns about the elimination of the Essential Air Service Program funding in the proposed draft budget. Air service in Cody and Laramie would be significantly impacted if this measure passes. Ms. Surdam will speak more about the potential impacts during the Aeronautics report later in the meeting.

Director Panos will keep the Commission apprized of the status of this proposed action and changes to the draft bill.

Highway Safety: Director Panos provided a handout depicting a comparison of highway traffic crashes and fatalities for 2014, 2015, and 2016. There were 131 fatal crashes that resulted in 150 deaths in 2014, 129 crashes resulting in 145 fatalities in 2015, and 100 crashes that led to 112 deaths in 2016.

Director Panos provided the Commission with a copy of Operating Policy 36-3, Vehicle Use, which outlines WYDOT's policy on seatbelt use in state vehicles. There have been recent reports of WYDOT employees driving without wearing proper restraints. Director Panos advised that anyone driving or riding in a state vehicle is required to wear a seatbelt. The policy also addresses the proper use of electronic devices while operating a state vehicle. Executive staff is working with Human Resources and the WYDOT attorney representatives to strengthen the disciplinary action that will be taken in the future if this policy is violated. Over the next five weeks, dynamic message signs statewide will share messages about the importance of proper seatbelt use and not using electronic devices while driving. Director Panos feels this measure is necessary for the safety of Department employees and the traveling public.

Mr. Freier entered the meeting.

5. Mr. Freier presented the Budget report.

Mr. Freier explained the various funds and accounts in WYDOT's budget for the new commissioners.

The March 2017 budget report revealed that the Commission budget is 43 percent expended, and the legislative budget is 40 percent expended, which is within the target budget tolerances.

The snow control budget is 95 percent expended for FY 2017. Mr. Freier advised he will keep the Commission informed of the status of the snow maintenance expenditures.

Director Panos left the meeting.

6. Mr. Byrne presented the Chief Financial Officer's report.

WYDOT 2016 Single Audit: The WYDOT 2016 Single Audit reported three administrative issues, and those issues have been corrected.

It was recommended by Mr. Byrne, moved by Commissioner Newton, seconded by Commissioner Larson, and carried to accept the 2016 Single Audit report, as presented in detail by McGee, Hearne & Paiz, LLC, Certified Public Accountants and Consultants, on March 22, 2017.

7. It was recommended by Mr. Byrne, moved by Commissioner Schmidt, seconded by Commissioner Newton, and carried to approve, by consent, the following bids:

- Bid number 16-284 to furnish utility permitting software, for delivery in Cheyenne. The bid was awarded to MaintStar, of Irvine, California, for the sum of \$77,000.00.
- Bid number 17-146 to furnish 2,660 tons of performance graded asphalt binder (PGAB), for use by Districts 1, 2, and 4. The bid was awarded to Sinclair Oil Corporation, of Salt Lake City Utah, for the sum of \$891,078.40.
- Bid number 17-149 to furnish 12,000 tons of aggregate gravel, ½-inch, Type A maintenance gravel, for delivery in Guernsey. The bid was awarded to Hout Fencing of Wyoming, Inc., of Worland, Wyoming, for the sum of \$117,000.00.
- Bid number 17-150 to furnish 5,700 tons of Type C, ¾-inch, chip-seal aggregate, for delivery at various statewide locations. The bid was awarded to 71 Construction, of Casper, Wyoming, for the sum of \$163,737.00.
- Bid number 17-151 to furnish 15,000 tons of performance grade 64-22 oil, hot plant mix, ½-inch bituminous pavement material, and 40 tons of tack oil, for delivery in Cheyenne and Laramie. The bid was awarded to Knife River, of Cheyenne, Wyoming, for the sum of \$777,875.00.

- Bid number 17-153 to furnish 24,939 tons of performance grade asphalt binder, hot plant mix, ½-inch bituminous pavement material, for delivery in Gillette and Sundance. The bid was awarded to Simon Contractors, of Gillette, Wyoming, for the sum of \$1,558,687.50.
- Bid number 17-154 to furnish 15,194 tons of performance grade asphalt binder, warm plant mix, ¾-inch, bituminous pavement material, 1,600 tons of commercial cold mix, and 35 tons of tack oil, for delivery in Riverton and Cody. The bid was awarded to Mountain Construction Company, of Lovell, Wyoming, for the sum of \$644,430.48; and 71 Construction, of Riverton, Wyoming, for the sum of \$445,750.00; for a total sum of \$1,090,180.48.
- Bid number 17-165 to furnish 10 each, Model 332D traffic control cabinets, and 13 each, one-piece, 8-inch anodized aluminum riser bases for the Model 332D signal cabinets, for delivery in Cheyenne. The bid was awarded to EconoLite Safetran, of Colorado Springs, Colorado, for the sum of \$61,504.00.

It was recommended by Mr. Byrne, moved by Commissioner Larson, seconded by Commissioner Pfrangle, and carried to approve purchase for bid number 17-147 to furnish 4,596 tons of emulsified asphalt, for delivery at various statewide locations. The bid was awarded to Western Emulsions, Inc., of Billings, Montana, for the sum of \$1,542,667.10; and Western States Asphalt, LLC, of Cheyenne, Wyoming, for the sum of \$385,186.00; for a total sum of \$1,927,853.10.

It was recommended by Mr. Byrne, moved by Commissioner Schmidt, seconded by Commissioner Larson, and carried to approve purchase for bid number 17-152 to furnish 17,500 tons of ½-inch material, performance grade asphalt binder hot plant mix, and 2,500 tons of ¾-inch bituminous pavement material, performance grade asphalt binder hot plant mix, for delivery in Casper. The bid was awarded to 71 Construction, of Casper, Wyoming, for the sum of \$847,950.00. The bid for the materials specified for delivery in Douglas bid did not meet specification, so that portion of the bid was rejected. WYDOT will re-evaluate the specifications and may readvertise the materials for future bids.

It was recommended by Mr. Byrne, moved by Commissioner Newton, seconded by Vice Chairman Ruwart, and carried to approve purchase for Requisition Number 0000045781 to furnish Taleo Enterprise learning management system for use by the Training Services Program. The contract was awarded to Mythics, Inc., of Virginia Beach, Virginia, for the sum of \$113,420.00. Mythics, Inc., is contracted with Oracle as a sole-source provider for the State of Wyoming.

8. Chairman Seeton recessed the meeting at 12:00 p.m. The Commission and executive staff met with service award recipients during lunch and presented the service awards.

9. Chairman Seeton reconvened the meeting at 1:55 p.m.

Mr. Freier did not return to the meeting.

Director Panos re-entered the meeting, and Messrs. Gillett and Fulton entered the meeting for the first time.

10. Mr. Fredrick presented the Chief Engineer's report.

Mr. Fredrick welcomed the two new transportation commissioners and briefly explained some aspects of the Engineering and Planning and Operations divisions of the Department for them.

Contractor Evaluation and Prequalification: Wyoming statute requires all highway construction contractors to be prequalified and requires WYDOT to have a process in place to evaluate contractors for their prequalification amount. Prequalification amounts are used when issuing bid envelopes to contractors for specific highway projects. Evaluation factors used for prequalification often include verification of the contractor's net worth, the contractor's equipment needed for the project, and whether the company has the right personnel to perform the work. The contractor's performance is reviewed annually. The annual performance rating determines the ability factor and whether the company can manage the project and the additional workload. The prequalification amount is determined based on the company's net worth times their ability factor minus all outstanding work the company has underway.

The Wyoming Contractors Association was instrumental in developing the current prequalification process, which was modified about two years ago. At the Commission's request, Mr. Fredrick is working with the construction staff to evaluate the current process, to ensure evaluations are done timely, and to ensure an equitable system for all contractors. Contractor reviews will be automated in the future to streamline the process. Mr. Fredrick hopes to implement changes to the performance review this year for use in the prequalification in early FY 2018. These changes will be the subject of an upcoming educational session.

Director Panos asked if contractors are given a copy of the WYDOT Rules and Regulations so they know they are required to follow them. Mr. Kahler advised that Wyoming treats rules and regulations the same as state statute. Rules have the full force and effect of law because WYDOT is given the authority to promulgate rules and regulations, which are adopted by the Commission, signed by the governor, and filed with the Wyoming Secretary of State's office.

11. Mr. Fulton presented the Engineering and Planning report, beginning with a brief summary of the highway bidding process for the benefit of the new commissioners and the new FHWA division administrator.

Mr. Fulton presented the following bid tabulations from the letting held March 16, 2017, in Laramie.

COMMISSION DISTRICT 2
Vacant - Commissioner

Federal projects STP-PM-B171006 and CMP-PM-B171015 combined, involving chip sealing and miscellaneous work at various locations in Transportation District 1, including Carbon County. Completion date: August 31, 2017

Engineer's Estimate	\$715,960.00	
Knife River, Cheyenne, WY	\$671,769.00	-6.2%
Simon Contractors and its subsidiaries, Cheyenne, WY	\$707,444.26	
Bituminous Paving, Inc., Odessa, MN	\$726,942.00	
Oldcastle SW Group, Inc., Grand Junction, CO	\$735,110.00	
71 Construction, Casper, WY	\$764,242.71	
Intermountain Slurry Seal, Inc., North Salt Lake, UT	\$813,476.91	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Larson, and carried that **Knife River, Cheyenne, Wyoming**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

State project SSP-TO-I804262, involving electrical and miscellaneous work at reference markers (RM) 239.8 and 289.5, between Rawlins and Laramie, in Albany and Carbon counties. Completion date: October 31, 2017

Engineer's Estimate	\$571,102.25	
Cache Valley Electric Company, Salt Lake City, UT	\$542,262.60	-5.0%
Plus 5% for Comparison	\$569,375.73	
Modern Electric Co., Casper, WY	\$594,739.00	
Casper Electric, Inc., Casper, WY	\$622,940.33	

It was recommended by Mr. Fulton, moved by Commissioner Larson, seconded by Commissioner Schmidt, and carried that **Cache Valley Electric Company, Salt Lake City, Utah**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

COMMISSION DISTRICT 2 and 3
Vacant - Commissioner
Todd Seeton - Chairman

Federal projects STP-PM-B173002, ARSCT-B173A01, and SCP-B173035 combined, involving chip sealing and miscellaneous work at various locations in Transportation District 3, including Lincoln, Sublette, Sweetwater, and Uinta counties. Completion date: August 31, 2017

Engineer's Estimate	\$1,884,005.00	
Intermountain Slurry Seal, Inc., North Salt Lake, UT	\$2,334,697.00	+23.9%
H-K Contractors, Inc., Idaho Falls, ID	\$2,510,969.00	

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Pfrangle, and carried that **Intermountain Slurry Seal, Inc., North Salt Lake, Utah**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

**COMMISSION DISTRICT 5
Louie Pfrangle - Commissioner**

Federal projects NHPP-GM-N311095 and STP-GM-1507038 combined, involving grading, rock fall mitigation, milling plant mix, placing crushed base and bituminous pavement surfacing, and miscellaneous work on 1.31 miles on US 14/16 and WYO 296, between Yellowstone Park and Cody and on Chief Joseph Highway, in Park County. Completion date: May 31, 2018

Engineer's Estimate	\$2,082,252.00	
Wilson Bros. Construction, Inc., Cowley, WY	\$2,195,982.60	+5.5%
Oftedal Construction, Inc., Casper, WY	\$2,336,982.00	
HI-Tech Rockfall Construction, Inc., Forest Grove, OR	\$3,318,807.25	
Geostabilization International, LLC, Grand Junction, CO	\$3,899,999.55	

It was recommended by Mr. Fulton, moved by Commissioner Larson, seconded by Commissioner Pfrangle, and carried that **Wilson Bros. Construction, Inc., Cowley, Wyoming**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

State project DR51754, involving grading, placing crushed base, removal and replacement of concrete barrier, and miscellaneous work at RM 71.05 on US 14A, between Lovell and Burgess Junction, in Big Horn County. Completion date: May 24, 2017

Engineer's Estimate	\$119,390.00	
Linch Environmental Contractors, Linch, WY	\$ 64,934.00	-45.6%
HL Construction, Inc., Billings, MT	\$ 70,306.00	
Plus 5% for Comparison	\$ 73,821.30	
Reiman Corp., Cheyenne, WY	\$100,980.00	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Larson, and carried that **Linch Environmental Contractors, Linch, Wyoming**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

**COMMISSION DISTRICT 6
Mike Larson - Commissioner**

State project SCP-TC-2303016, involving micro-surfacing and miscellaneous work on 25.88 miles of WYO 24 and on WYO 585, at various locations in Crook County. Completion date: October 31, 2017

Engineer's Estimate	\$1,672,150.00	
Intermountain Slurry Seal, Inc., North Salt Lake, UT	\$1,793,400.00	+7.3%
Plus 5% for Comparison	\$1,883,070.00	
Asphalt Surface Technologies Corporation, AKA: ASTECH Corporation, St. Joseph, MN	\$1,796,800.00	
Plus 5% for Comparison	\$1,886,640.00	
Riverside Contracting, Inc., Missoula, MT	\$1,919,880.00	
Plus 5% for Comparison	\$2,015,874.00	

It was recommended by Mr. Fulton, moved by Commissioner Larson, seconded by Vice Chairman Ruwart, and carried that **Intermountain Slurry Seal, Inc., North Salt Lake, Utah**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

COMMISSION DISTRICT 7
Phil Schmidt - Commissioner

Federal project STP-BR-B172014, involving grading, milling plant mix, placing crushed base and bituminous pavement surfacing, concrete slab replacement, bridge rehabilitation, and miscellaneous work at various locations in Transportation District 2, including Converse and Natrona counties. Completion date: October 31, 2018

Engineer's Estimate	\$3,390,590.00	
Reiman Corp., Cheyenne, WY	\$3,304,188.55	-2.5%
Dietzler Construction Corporation, Yoder, WY	\$3,347,660.00	
S & S Builders, LLC, Gillette, WY	\$3,537,277.12	
Structures, Inc. and Affiliate, Englewood, CO	\$3,679,424.05	
Hedquist Construction Inc., Casper, WY	\$3,825,683.43	

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Larson, and carried that **Reiman Corp., Cheyenne, Wyoming**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

Federal project STP-BROS-CN01066, involving grading, placing crushed base and bituminous pavement surfacing, removal and replacement of a structure, and miscellaneous work on 0.14 mile on County Road 407, beginning at RM 0.89, and for the bridge over the North Platte River, in Natrona County. Completion date: October 31, 2018

Engineer's Estimate	\$2,784,270.00	
Hedquist Construction Inc., Casper, WY	\$2,721,211.30	-2.3%
Reiman Corp., Cheyenne, WY	\$3,094,744.45	
Dietzler Construction Corporation, Yoder, WY	\$3,348,599.50	
SEMA Construction, Inc., Centennial, CO	\$3,752,718.60	
Structures, Inc. and Affiliate, Englewood, CO	\$3,796,477.12	
Hamilton Construction, Co., Springfield, OR	\$3,799,967.00	
S & S Builders, LLC, Gillette, WY	\$4,154,710.07	

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Larson, and carried that **Hedquist Construction Inc., Casper, Wyoming**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

Mr. Cawley offered his appreciation of WYDOT's proactive approach to preserving Wyoming's highways.

12. Mr. Gillett presented the Operations report, beginning with an explanation of various roles of district personnel and how the districts are structured.

Twin Pine Slide: The Twin Pine Slide is located in the Snake River Canyon, US 189, at Milepost 139, about two miles southwest of Hoback Junction. District maintenance crews identified cracks in the pavement in the very early morning last Friday. By that afternoon, the cracks had worsened, and the road was closed to traffic. A WYDOT geologist was onsite by Friday afternoon. Maintenance personnel worked through Saturday to build a "shoofly" detour, filling in the uphill ditch with gravel and installing concrete barrier around the slide. The road was open to two-way traffic by Saturday afternoon.

A WYDOT drilling rig was mobilized on Monday and began operating on Tuesday to investigate the slide. Geology will determine the depth of the slide and the location of the movement, and the project will be designed, let, and repaired as soon as possible.

Director Panos asked if the slide will be repaired in time for the total solar eclipse on August 21, 2017, which is expected to draw thousands of tourists. Mr. Gillett advised that the project will be accelerated as much as possible to avoid any conflict with the solar eclipse event. Federal emergency relief funding may be sought to assist with the cost of the repairs.

Rosie's Ridge Slide: The Rosie's Ridge Slide is located on US 26, at Milepost 9.5, about 9.5 miles east of Moran Junction, near Togwotee Pass. The slide is large, but shallow, and it is considered a surface slide, consisting of topsoil, rocks, and debris. It is moving several feet per day. District 5 maintenance crews are watching the slide and they are removing debris as it comes onto the highway to keep the road open.

Five Springs Slide: The Five Springs Slide is located on US 14A, at Milepost 70.0, about 23 miles east of Lovell at the foot of the Big Horn Mountains, between Lovell and Burgess

Junction. US 14A is currently closed for the winter, and the slide occurred below the road closure gate. This slide occurs every spring, and district crews are very familiar with it. The magnitude of the slide depends on the amount of moisture received throughout the winter and spring months. Mr. Gillett noted that district personnel are a bit alarmed with the movement occurring this early in the year. Maintenance crews anticipate opening the road as usual, hopefully before Memorial Day weekend, but they are monitoring the slide closely for safety reasons.

Road Closures to High Profile Vehicles: Recent road closures were necessary on I-80 and I-25 for high profile vehicles because high winds created extreme blow-over risk. Despite the Department's best efforts to keep high profile vehicles off the highways, some drivers disregarded the closure notices and experienced blow-overs.

Construction Season Update: Some contractors are beginning to mobilize and prepare for spring and summer construction projects.

Snow Control Budget: Based on the five-year average, WYDOT's snow maintenance budget is about 95 percent expended, which is above average for this time of year.

Messrs. Fulton and Gillett left the meeting.

13. Colonel Haller presented the Highway Patrol report.

The Fatal Crash Summary through February 28, 2017, includes 10¹ fatal crashes involving 10¹ deaths. The fatalities include 5 rollover crashes and 5 multi-car crashes. Of the 10 fatal crashes that occurred so far this year, 2² involved commercial vehicles.

As of February 28, 2017, 3³ fatal crashes have occurred that were deemed drug or alcohol related, resulting in 3 deaths. All of those fatalities were rollover crashes. None of those deaths involved commercial vehicles.

Of the 10 deaths that have occurred to date this year, 5 can be attributed to the non-use of occupant restraints, with 4 involving rollover crashes and 1 involving multi-car collisions. Of the 5 deaths that occurred from non-use of occupant restraints, 4 were Wyoming residents, and 1 was a non-resident. One of those who perished was under 21 years of age, and that individual was wearing a proper occupant restraint.

Of the 10 fatal crashes that have occurred to date this year, 7 of them occurred on primary/secondary highways, 4 occurred on interstate highways, and 2 occurred on city/county roads.

¹Numbers at the time of reporting; final numbers may change.

²Number not included in total deaths (sub-crash data).

³Not all chemical test results were available at the time of reporting.

One multiple-fatality crash has occurred on Wyoming highways so far this year, and alcohol was named as a contributing factor.

Inclement weather or road conditions contributed to 5 vehicle crashes as of February 28, 2017, which resulted in 5 deaths. Speed was considered a factor in 3 of the vehicle crashes that caused 3 deaths.

The days of the week for fatal crashes in 2017 are as follows:

Sunday	1 crashes
Monday	4 crashes
Tuesday	2 crashes
Wednesday	1 crashes
Thursday	2 crashes
Friday	2 crashes
Saturday	1 crashes

The times of day for fatal crashes in 2017 are as follows:

12:00 a.m. to 6:00 a.m.	4 crashes
6:00 a.m. to 12:00 p.m.	3 crashes
12:00 p.m. to 6:00 p.m.	3 crashes
6:00 p.m. to 12:00 a.m.	3 crashes

The following statistics were also provided to the Commission:

- 83 percent of those who died in rollover crashes were unbelted.
- 20 percent of all those who died in multi-vehicle crashes were unrestrained.
- 71 percent of the fatalities so far this year were drivers of the involved vehicles.
- Of those who died who were not wearing seat belts, 82 percent were Wyoming residents.
- 55 percent of the Wyoming resident fatalities were unbuckled.
- 50 percent of the non-resident fatalities were unrestrained.
- 2 individuals under 21 years of age have died in crashes.
- Alcohol and/or drug impairment was a factor in 43 percent of the fatalities and in 46 percent of the fatal crashes.

Patrol-Investigated Crash Summary: The Patrol-Investigated Crash Summary depicts 1,183⁴ crashes statewide, of which 860⁴ involved non-commercial vehicles, and 323⁴ involved commercial vehicles.

St. Patrick's Day Weekend Law Enforcement: Law enforcement efforts were increased over the St. Patrick's Day weekend. The Highway Patrol issued 443 speeding citations statewide, there were 17 DUI arrests, and 65 seat belt violations. Colonel Haller noted that issuing citations and

⁴Does not contain all crashes worked; some reports are still pending.

making arrests are not necessarily something the Highway Patrol is proud of, but doing so is a key component to reducing overall fatalities in Wyoming.

Education and awareness is another key component to highway safety. In the fourth quarter of 2016, the Wyoming Highway Patrol (WHP) conducted over 200 public training courses. In the first quarter of 2017, the WHP conducted another 100 public training courses. Almost 4,000 individuals have attended the training courses. Colonel Haller believes that communication plays a significant part in keeping Wyoming highways safe, and the WHP plans to continue these efforts.

Women Making History Award: Trooper Regina Schulmeister, of Thermopolis, was recently recognized by the Wyoming Women Making History Initiative and the Wyoming Coalition Against Domestic Violence and Sexual Assault for her dedication and commitment in the Wyoming Highway Patrol, the U.S. Naval Reserves, and as a police officer in Argentina. Colonel Haller indicated Trooper Schulmeister has been with the WHP for about 15 years; she has had many other accomplishments throughout her career; and it is a privilege to serve with her.

Law Enforcement on Teton Pass: The WHP has increased enforcement efforts on Teton Pass. The pass is closed to truck traffic in the winter, but the WHP has received many recent reports of large trucks still attempting to travel over the pass. With the commissioning of nine new troopers this morning, three of whom will be stationed in Jackson, enforcement will be much more prevalent on the pass to ensure safety for the traveling public.

The recent focus of law enforcement on the pass led to 53 trailer violations in January, of which 6 were overweight. In February, 49 trailer violations were cited, of which 8 were overweight, and so far in March, 82 citations have been issued, of which 11 have been overweight. The WHP will continue sending a strong message that truck traffic is not tolerated during winter months.

Director Panos noted that messages have been posted on the dynamic message signs on the pass to warn truckers of the winter restrictions and of the ongoing enforcement efforts.

New Trooper Commissioning: The WHP commissioned nine new troopers this morning before the Wyoming Supreme Court. The Commission attended the swearing-in ceremony.

Colonel Haller thanked Commissioner Seeton for helping to bridge the gap by coordinating with Jackson-area property owners and landlords to offer housing discounts for all law enforcement personnel in Jackson. Without assistance from these property owners and landlords, Jackson housing is cost prohibitive for most law enforcement personnel.

Slick-Top Patrol Vehicles: The WHP has purchased five new "slick-top" vehicles (cars without light bars across the top). The cars retain all the other WHP markings, in accordance with statute. One vehicle has been deployed to each district, and the district captain will determine the car assignment.

Solar Eclipse Planning: The WHP continues to plan for the August 21, 2017, total solar eclipse that is expected to bring up to 500,000 people to Wyoming. At this time, the WHP does not plan to deploy troops to any specific areas, since crowds will be moving across the state to see the eclipse. The WHP will move into certain areas only if emergency assistance is needed.

14. Ms. Surdam presented the Aeronautics report.

Ms. Surdam explained her personal and professional experiences over the last 15 years that led her to be appointed as the new Aeronautics Administrator. She also shared the Aeronautics Division structure for the benefit of the new commissioners.

During her first three weeks on the job, Ms. Surdam has been visiting Wyoming's commercial airports to meet with airport managers and to gain knowledge of each airport's operations, goals, and concerns.

Essential Air Service: The Small Community Airport Working Group (SCAWG) was established through the last Federal Aviation Administration (FAA) extension. Ms. Sheri Taylor, WYDOT's Air Service Enhancement Manager, was recently appointed to the 25-member committee. The SCAWG has been charged with two main tasks: (1) To submit a report to Congress about funding for the Essential Air Service Program, the Small Community Air Service Development Program, and the Airport Improvement Program; and (2) To develop alternatives to address the pilot shortage issue.

The SCAWG is working on a report that will be submitted to Congress in July 2017. Ms. Surdam indicated she will provide a copy of the report to the Commission when it becomes available.

Air Service Enhancement (ASE): The Cody Airport currently receives almost \$1 million, and the Laramie Airport receives just over \$2 million in federal ASE Program subsidies each year. Ms. Surdam has spoken with the Cody and Laramie Airport managers to discuss the potential threat of losing the funds that have been received from the federal government in the past. The airport managers are reaching out to local airport boards and elected officials to spur their participation in rallying support for continued ASE subsidies.

Monthly Aeronautics Report: Ms. Surdam presented the February 2017 Aeronautics Flight Operations Passenger Summary report and noted that there were no reported aircraft accidents last month.

15. Mr. Rossetti presented a new rule, General Section, Chapter 31, Procedures, Fees, Costs, and Charges for Inspection, Copying, and Producing Public Records, from the *Wyoming Department of Transportation Rules and Regulations*.

No public comments were received during the statutory 45-day comment period. The purpose of the rule is to establish procedures, fees, costs, and charges for inspection, copying, and producing public records.

It was recommended by Mr. Rossetti, moved by Vice Chairman Ruwart, seconded by Commissioner Newton, and carried to approve the following resolution:

RESOLUTION

WHEREAS, the Wyoming Department of Transportation with the approval of the Transportation Commission of Wyoming, pursuant to W.S. 24-2-105, and by the requirements of W.S. 16-3-103(j)(ii) and W.S. 16-4-204(d) to establish uniform procedures, fees, costs, and charges for inspecting, copying, and producing public records, is authorized to promulgate rules and regulations as described in the following; and

WHEREAS, the Wyoming Department of Transportation through the Transportation Commission of Wyoming desires to adopt General Section, Chapter 31, Procedures, Fees, Costs, and Charges for Inspection, Copying, and Producing Public Records; and

WHEREAS, this new rule fulfills the requirement from the state legislature that WYDOT incorporate by reference the Wyoming Department of Administration and Information (A&I), Director's Office Section, Chapter 2, Uniform Procedures, Fees, Costs, and Charges for Inspecting, Copying, and Producing Public Records, adopted by A&I and effective on September 6, 2016; and

WHEREAS, a forty-five day public comment period was held to solicit written comments concerning these rules; and

WHEREAS, no public comments were received during the comment period for consideration by the Transportation Commission of Wyoming;

NOW THEREFORE BE IT RESOLVED that the Transportation Commission of Wyoming officially adopts General Section, Chapter 31, Procedures, Fees, Costs, and Charges for Inspection, Copying, and Producing Public Records.

Legislative Briefing: HB0218, Motor Vehicle Registration Fees, and HB0219, Drivers License Fees, became law on March 20, 2017, without the Governor's signature. These bills significantly change the fee for motor vehicle registrations and for acquiring a driver's license in Wyoming. The effective date for each bill is July 1, 2017.

State Hiring Freeze: Governor Mead has lifted the state hiring freeze, effective March 14 through May 1, 2017. WYDOT is publicizing many vacancies that were not previously filled because of the freeze in an effort to fill as many jobs as possible before the May 1 deadline.

WYDOT currently has 40 vacancies being advertised. Another 59 vacancy announcements are being reviewed, of which 32 have been deemed high priority and will be advertised very soon. There are also 27 medium priority positions that will be advertised in the near future.

Employment Summary: WYDOT employed 1,937 personnel as of March 3, 2017, compared to 1,926 a month ago.

16. Mr. Lewis presented the Chief Technology Officer's report.

For the benefit of the new commissioners, Mr. Lewis provided an overview of his work experience that he brings to WYDOT and a brief description of the programs that he oversees.

Public Safety Communications Commission (PSCC): Governor Mead signed into law HB0065 (HEA0017), Public Safety Communications Reorganization, on February 21, 2017. The new law names WYDOT as the support agency for the PSCC, and it reduces its membership from 17 to 11 members. The reorganized PSCC will host its first meeting at WYDOT Headquarters in early April.

WyoLink System Update: WyoLink planning began after the September 11, 2001, attacks, and the U.S. Department of Homeland Security provided the initial startup funds for the WyoLink system. WyoLink was created in 2004 as a means of improving radio communications between law enforcement agencies, emergency responders, and other emergency management entities. The system was initially built for tower-to-vehicle communication, and WYDOT is now working to establish tower-to-body communication capabilities. There are 16 towers left to be built to complete capitalization of the system, and federal funds are being used to build that system. A request for proposals was advertised March 3, 2017, for the remaining 16 towers, and proposals are due April 21, 2017. Mr. Lewis anticipates the final proposal will be ready for Transportation Commission consideration in June or July 2017.

During the 2016 legislative session, WYDOT was directed by the legislature to provide WyoLink users an "informational invoice" for operational costs. The Department has been fine tuning the billing process for several months, and faux invoices were sent to users of the system so they could begin the process of preparing for real invoices in the future.

Connected Vehicle Project Update: WYDOT is working with the federal government to advance and standardize autonomous vehicle technology across other states and internationally. Phase 2 of the connected vehicles project has begun. WYDOT is the only state agency in the country involved in this particular project. WYDOT plans to install dedicated short range communication (DSRC) devices this spring in about 66 snow plow trucks and 33 patrol vehicles to test the connected vehicle technology.

Representative Burkhart, Colonel Haller, and Mr. Kahler left the meeting.

17. It was recommended by Secretary Scott, moved by Commissioner Newton, seconded by Commissioner Larson, and carried to approve Amy Surdam as an authorized signatory for the Department, effective March 1, 2017.

18. It was moved by Commissioner Pfrangle, seconded by Commissioner Larson, and carried to adjourn the meeting. Chairman Seeton adjourned the meeting at 5:20 p.m., on Thursday, March 23, 2017.