

TRANSPORTATION COMMISSION OF WYOMING

The Transportation Commission of Wyoming met via teleconference, which was based in the Commission Room of the Wyoming Department of Transportation (WYDOT) Headquarters building, 5300 Bishop Boulevard, in Cheyenne on July 19, 2018. Chairman Ruwart convened the business meeting (via telephone) at 8:30 a.m. The following members were present constituting a quorum:

Bob Ruwart, Chairman, Wheatland (via telephone)
Mike Larson, Vice Chairman, Lusk (via telephone)
Todd Seeton, Commissioner, Jackson (via telephone)
Rick Newton, Commissioner, Buffalo (via telephone)
Louie Pfrangle, Commissioner, Worland (via telephone)
Phil Schmidt, Commissioner, Casper (via telephone)
Jim Espy, Commissioner, Savery (via telephone)
William T. Panos, Director
Sandra J. Scott, Commission Secretary

Others present and participating in the meeting: Dennis Byrne, Chief Financial Officer; Gregg Fredrick, Chief Engineer; Keith Fulton, Assistant Chief Engineer for Engineering and Planning; Mark Gillett, Assistant Chief Engineer for Operations; Taylor Rossetti, Support Services Administrator; Brian Olsen, Acting Aeronautics Administrator; Pat Lewis, Chief Technology Officer; Lieutenant Colonel Shannon Ratliff, Operations Commander, Wyoming Highway Patrol (WHP); Mike Kahler, Supervising Attorney General; Rodney Freier, Budget Program Manager; and Bryan Cawley, Division Administrator, Federal Highway Administration (FHWA).

Mr. Jeff McDonald, President of Oftedal Construction Co., and Ms. Cindy Thompsen, Financial Manager for the FHWA, also attended the meeting.

1. Pledge of Allegiance: Chairman Ruwart led the attendees in the Pledge of Allegiance.
2. Approval of Minutes: It was recommended by Secretary Scott, moved by Commissioner Schmidt, seconded by Vice Chairman Larson, and carried to approve the minutes from the June 21, 2018, breakfast meeting, business meeting, and executive session.
3. Old Business: At its June 21, 2018, business meeting, the Commission considered a Procurement Services bid and awarded to the second low bidder because the low bid was deemed irregular. Awarding to the second low bidder resulted in the Department having to pay a significantly higher price for WYDOT's vehicle maintenance building roof replacement in Cheyenne.

Commissioner Newton asked that the Commission consider discussing ways to avoid spending significantly more for its purchases when low bids are deemed irregular. Commissioner Seeton advised that the Commission has discussed this subject at length in the past, but ultimately maintaining the integrity of the bid process was determined to be the best solution for fairness

and consistency when awarding bids. Commissioner Seeton felt the current process is working well.

Commissioner Newton believes that being good stewards of taxpayer funds is also critical, and that further discussion may spur some new ideas about how to improve WYDOT's process. Commissioner Newton asked for the topic to be discussed at a future meeting.

4. Director Panos presented the Director's report.

Commercial Air Service Improvement Council (CASIC): The CASIC met in early June to work toward its goal of improving Wyoming's commercial air service. Progress is ahead of schedule. Director Panos thanked all those who have been involved in the effort.

Operating Policy 8-16, Clothing: A new personnel procedure has been implemented that provides certain WYDOT employees safety gear and safety clothing relative to their work environment. The policy is one element of WYDOT's push to develop a more robust Employee Safety program. The policy provides for a maximum annual reimbursement to employees who purchase safety gear and safety clothing. Reimbursements are based upon five tiers of employee positions within WYDOT.

Vice Chairman Larson asked where the funding will come from to pay for the new safety clothing policy reimbursements. Director Panos indicated WYDOT has provided some safety gear (such as gloves, vests, and hard hats) for a long time, so some funding already exists. Mr. Byrne added that flexible state highway funds will provide new funding for the remaining safety clothing expenses. About \$500,000 has been added to the Employee Safety budget for clothing and other safety-related activities. Director Panos believes the expenditures will be recovered through the avoidance of safety-related injury claims made each year. Director Panos also pointed out that knowing WYDOT employees are protected when carrying out daily work activities is also very important.

State Government Efficiencies: The Wyoming State Legislature and the Governor's office have tasked state agencies with evaluating internal efficiencies, their span of control, and supervisor-to-employee ratios. WYDOT will be used as a pilot agency because of its size and complexity, and a plan is being developed for submission to the Governor's office. Director Panos indicated that this study may prompt certain organizational changes in the future.

Snowy Range Road Bridge Opening: A ribbon cutting was recently held in Laramie to open the newly constructed Snowy Range Road Bridge. The bridge replaces the Clark Street Viaduct, which was in serious disrepair. The project cost about \$23 million to build, and it was completed ahead of schedule. Chairman Ruwart, Mr. Cawley, Director Panos, and other WYDOT staff attended the opening ceremony.

FY 2019-2020 Budget Preparations: WYDOT staff is preparing its proposed FY 2019-2020 budget for submission to Governor Mead. Director Panos noted that today's fundamental budget

process, compared to three years ago, has significantly improved WYDOT's cash flow, reserves, and procurement ability. Director Panos indicated today's financial structure is the strongest he has seen since he began working at WYDOT, but that revenues continue to weaken.

5. Mr. Byrne presented the Chief Financial Officer's report.

FY 2018 Third Quarter Budget Revision: Mr. Freier explained the significant changes that were included in the third quarter budget revision.

It was recommended by Mr. Freier, moved by Vice Chairman Larson, seconded by Commissioner Seeton, and carried to approve the third quarter revision to the FY 2018 Operating Budget.

Monthly Budget Report: Mr. Freier presented the monthly budget report. The June 2018 budget report revealed that the Commission budget is 67 percent expended, and the Legislative budget is 64 percent expended, which is within budget tolerances.

FY 2019 Budget Summaries: The draft FY 2019 Operating Budget Summaries were sent to the Commission for review. Mr. Byrne explained the Commission's and executive staff's roles in the budget process.

WYDOT executive staff has been working to trim expenses to balance the budget. A full presentation of the operating budget will be made to the Commission on September 12, and the Commission will consider its approval at its September 13, 2018, business meeting.

Chairman Ruwart thanked Mr. Byrne and the Budget Office staff for their extraordinary work to tighten WYDOT's cash flow and balance the Department's budget.

Commissioner Schmidt recalled a conversation about consolidating field offices in an effort to be more efficient and to save Department resources, and he asked about the status of that evaluation and/or decision. Director Panos indicated that executive staff consistently reviews new or emerging expenditures and staff controls unnecessary expenditures, but WYDOT has no current plans to close any field office or shop.

Mr. Fredrick indicated that \$1.2 million is included in the proposed FY 2019 budget for the design of a new WYDOT shop in Buffalo. The heating upgrade for the Headquarters Building in Cheyenne is also a priority.

Director Panos indicated a comprehensive report will be compiled in the future that will detail and prioritize WYDOT's future capital improvement needs. The report will allow WYDOT to plan and budget for vertical building construction in the State Transportation Improvement Program (STIP). Mr. Fredrick advised that a request for proposals (RFP) is being drafted to hire a consultant for the capital assets database development and functionality, and a report is expected within the next year.

Federal Funding Redistribution: Each year in August, states are asked if they are able to use their federal obligation authority. If they are not able to use it, the obligated funds revert to the federal trust fund, and they are redistributed to other states with a need. WYDOT identified over \$40 million worth of projects that need to be completed, and has requested funding for those projects. Mr. Byrne will keep the Commission informed of the outcome.

Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grants: The U.S. Department of Transportation (USDOT) BUILD grants replace the pre-existing Transportation Investment Generating Economic Recovery (TIGER) grant program. As the Trump Administration looks to enhance America's infrastructure, FY 2018 BUILD Transportation discretionary grants are for investments in surface transportation infrastructure and are to be awarded on a competitive basis for projects that will have a significant local or regional impact.

WYDOT submitted three applications for BUILD grants yesterday, which totaled about \$60 million. More information about the potential projects to be built with BUILD grant funds will be provided under the Chief Engineer's report.

6. Procurement Services Bids: It was recommended by Mr. Byrne, moved by Commissioner Seeton, seconded by Commissioner Newton, and carried to approve purchase for Bid No. 18-188 to furnish 323,820 gallons of propane for delivery at various statewide locations, including rest areas and maintenance shops. The bid was awarded to Blakeman Propane, Inc., of Moorcroft, Wyoming, for the sum of \$288,915.00; AmeriGas Propane, LP, of King of Prussia, Pennsylvania, for the sum of \$41,798.40; and Tumbleweed Propane, Inc., of Thermopolis, Wyoming, for the sum of \$6,105.00; for a total sum of \$336,818.40.

7. Mr. Fredrick presented the Chief Engineer's report.

Hedquist Construction Contracts: Mr. Fredrick advised that Hedquist Construction's contracts have been terminated and other contractors have been hired to complete the work on the following projects:

- Casper Streets
- Casper West Spur
- Muddy Gap to Lander
- Torrington to Huntley
- Natrona County Bridge Replacement

In February 2018, WYDOT received a letter from Hedquist Construction stating that they were financially unable to complete these projects. WYDOT has worked with United Fire & Casualty, the contractor's bonding company, to successfully negotiate and execute tender agreements to complete these projects. New contractors have resumed work on four of the projects, and those

projects will be completed this year. The Natrona County bridge replacement will be completed in 2019.

Mr. Fredrick stated there will be no net cost increase to the Department in conveying Hedquist's contracts to other contractors.

BUILD Transportation Discretionary Grants: In 2018, the USDOT has offered \$1.5 billion to states, of which about 33 percent is designated for use by rural states for transportation-related projects. Grants are awarded to states with projects that hold significant local, regional, and national importance, and they will be awarded on a competitive basis. The maximum BUILD grant is \$25 million per project.

WYDOT nominated the Garner Lake Road, Phase 2, in Campbell County; I-80 for a winter freight improvement project, which would add various truck climbing lanes, truck parking, and intelligent transportation systems (ITS) enhancements between Laramie and Rawlins; and the passing lanes along the WYO 59 corridor near Wright, Wyoming. These three projects total about \$60 million.

Project Change Orders: Pursuant to previous discussions between the Commission and executive staff, change orders approved by executive staff that exceed \$250,000, or that exceed 15 percent of the total contract amount when combined with previous change orders, will be shared with the Commission for their information.

Mr. Fredrick briefed the Commission about two change orders that were recently executed meeting the criteria. The first change order was for an I-80 contract patching job in District 3 for about \$333,000. The second change order was for the North Platte River Bridge project in Natrona County for about \$526,000.

8. Mr. Cawley presented an update on FHWA topics.

FHWA Local Technical Assistance Program (LTAP) Funding: WYDOT was recently awarded \$150,000 in contracting authority and obligation limitation to support the LTAP. These funds require a maximum of 50 percent state matching funds.

Certification of WYDOT Transportation Asset Management Plan (TAMP): The FHWA has reviewed and certified WYDOT's 2018 Initial Transportation Asset Management Plan (TAMP). During the review and certification, the FHWA concluded that WYDOT has a process to:

- Complete a performance gap analysis and to identify strategies to close gaps;
- Complete life cycle planning;
- Complete a risk analysis and develop a risk management plan;
- Develop a financial plan to cover a minimum of 10 years;
- Develop investment strategies;

- Obtain necessary data from National Highway System (NHS) owners other than the state department of transportation;
- Ensure the TAMP is developed with the best available data, and that WYDOT uses bridge and pavement management systems meeting the requirements to analyze NHS bridge and pavement conditions.

Opening of Laramie’s Snowy Range Road Bridge/Viaduct: On July 16, 2018, the Snowy Range Road Bridge/Viaduct in Laramie was opened to traffic. City, state, and federal officials were present for a ribbon cutting ceremony. This bridge connects residents on the west side of Laramie with those on the east side, and it spans a major railroad corridor for safe rail movement. On the same day, the Clark Street Viaduct, constructed in 1963, was closed to traffic, and demolition began to remove the worn-out structure.

WYDOT Advancement of Employee Safety Program: WYDOT is working to develop a more robust employee safety program. Ms. Wendy Brusco, WYDOT’s Employee Safety Program Manager, visited Cheyenne’s FHWA office to present the program’s new goals and objectives. During her visit, Ms. Brusco outlined the Department’s commitment to employee safety and its initial focus on enhancing safety for office and field employees. Initial steps to be taken include collecting information and suggestions from staff during site visits, followed by developing and deploying best practices and training. Mr. Cawley advised that the FHWA fully supports WYDOT’s efforts regarding employee safety.

9. Mr. Fulton presented the Engineering and Planning report, beginning with the bid tabulations from the letting held July 12, 2018, in Casper.

COMMISSION DISTRICT 1
Bob Ruwart - Chairman

Federal project STP-0211007, involving grading, milling plant mix, placing crushed base and bituminous pavement surfacing, chip sealing, and miscellaneous work on approximately 9.00 miles of WYO 211, beginning at reference marker (RM) 8.32, in Laramie County. Completion date: June 30, 2019

Engineer’s Estimate	\$2,425,723.50	
JTL Group, Inc. DBA Knife River, Cheyenne, WY	\$2,135,769.90	-12.0%
Simon Contractors and its subsidiaries, Cheyenne, WY	\$2,319,095.74	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Seeton, and carried that JTL Group, Inc. DBA Knife River, Cheyenne, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The FHWA concurred with this decision.

Federal project NHPPI-GM-I252167, involving grading, scaling (manual), and miscellaneous work at RM 57.2, near the Ty Basin interchange, in Platte County. Completion date: October 31, 2018

Engineer's Estimate	\$253,940.00	
Oftedal Construction, Inc., Casper, WY	\$357,830.01	+40.9%

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Pfrangle, and carried that Oftedal Construction, Inc., Casper, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The FHWA concurred with this decision.

Mr. Freier left the meeting.

COMMISSION DISTRICT 4
Rick Newton - Commissioner

Federal project NHPPI-DR42894, involving grading, draining, placing crushed base and bituminous pavement surfacing, and miscellaneous work at RM 12.90, adjacent to I-90, in Sheridan County. Completion date: June 30, 2019

Engineer's Estimate	\$519,954.00	
Mountain View Building, Inc., Sheridan, WY	\$598,523.00	+15.1%
Oftedal Construction, Inc., Casper, WY	\$622,522.82	
Wilson Bros. Construction, Inc., Cowley, WY	\$676,741.75	
Simon Contractors and its subsidiaries, Cheyenne, WY	\$694,943.90	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Vice Chairman Larson, and carried that Mountain View Building, Inc., Sheridan, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The FHWA concurred with this decision.

COMMISSION DISTRICT 5
Louie Pfrangle - Commissioner

Federal project NHPP-N343042, involving grading, draining, placing crushed base and bituminous pavement surfacing, fencing, and miscellaneous work on approximately 3.00 miles of US 20, beginning at RM 134.77, between Thermopolis and Worland, in Hot Springs County. Completion date: October 31, 2019

Engineer's Estimate	\$ 884,232.00	
Mountain Construction Company, Lovell, WY	\$ 972,895.58	+10.0%
McGarvin-Moberly Construction Co., Worland, WY	\$1,222,766.91	

It was recommended by Mr. Fulton, moved by Vice Chairman Larson, seconded by Commissioner Seeton, and carried that Mountain Construction Company, Lovell, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The FHWA concurred with this decision.

State project SSP-TO-N311099, involving replacing static speed limit signage and miscellaneous work at RM 27.8 and RM 44.45, on US 14/16/20, between Yellowstone National Park and Cody, in Park County. Completion date: June 30, 2019

Engineer's Estimate	\$247,795.00	
Modern Electric Co., Casper, WY	\$259,723.00	+4.8%
Advanced Electrical Contracting, Inc., Sheridan, WY	\$308,848.00	
Casper Electric, Inc., Casper, WY	\$391,705.00	
S & L Industrial, Cowley, WY	\$465,639.25	

It was recommended by Mr. Fulton, moved by Commissioner Pfrangle, seconded by Commissioner Seeton, and carried that Modern Electric Co., Casper, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

State project SSP-TO-N311100, involving removal and replacement of sidewalk, traffic signal system, and miscellaneous work at various locations in Cody, in Park County. Completion date: November 30, 2018

Engineer's Estimate	\$122,427.50	
Modern Electric Co., Casper, WY	\$128,864.00	+5.3%
Casper Electric, Inc., Casper, WY	\$160,286.25	

It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Newton, and carried that Modern Electric Co., Casper, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

Federal project STP-DR51885, involving grading, draining, placing crushed base and bituminous pavement surfacing, chip sealing, slide rock stabilization, and miscellaneous work on WYO 296, beginning at RM 26.04, in Park County. Completion date: June 30, 2019

Engineer's Estimate	\$4,530,252.25	
Oftedal Construction, Inc., Casper, WY	\$5,539,919.50	+22.3%
Wilson Bros. Construction, Inc., Cowley, WY	\$5,698,087.00	

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Seeton, and carried that Oftedal Construction, Inc., Casper, Wyoming, having

prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The FHWA concurred with this decision.

COMMISSION DISTRICTS 5 and 6

Louie Pfrangle - Commissioner

Mike Larson - Vice Chairman

Federal project STP-BR-B184020, involving grading, bridge rehabilitations, and miscellaneous work at various locations in Transportation District 4, including Big Horn and Crook counties. Completion date: August 31, 2019

Engineer's Estimate	\$ 854,704.00	
S & S Builders, LLC, Gillette, WY	\$1,103,622.00	+29.1%
Reiman Corp., Cheyenne, WY	\$1,279,908.40	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Vice Chairman Larson, and carried that S & S Builders, LLC, Gillette, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The FHWA concurred with this decision.

COMMISSION DISTRICTS 5 and 7

Louie Pfrangle - Commissioner

Phil Schmidt - Commissioner

Federal project STP-GM-B185034, involving grading, draining, installing pipe liners and plastic siphons, and miscellaneous work at various locations in Transportation District 5, including Big Horn, Fremont, Hot Springs, and Washakie counties. Completion date: June 30, 2019

Engineer's Estimate	\$409,972.00	
Wilson Bros. Construction, Inc., Cowley, WY	\$439,709.00	+7.3%
Patrick Construction, Inc., Lander, WY	\$745,451.00	
71 Construction, Casper, WY	\$822,826.00	

It was recommended by Mr. Fulton, moved by Commissioner Pfrangle, seconded by Commissioner Schmidt, and carried that Wilson Bros. Construction, Inc., Cowley, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The FHWA concurred with this decision.

COMMISSION DISTRICT 6

Mike Larson - Vice Chairman

Federal project STP-0602002, involving grading; draining; placing crushed base and bituminous pavement surfacing; sidewalk, curb, and gutter; electrical; and miscellaneous work on

approximately 1.00 mile of WYO 110, beginning at RM 0.01 at the junction with WYO 24 and Devils Tower, in Crook County. Completion date: June 30, 2019

Engineer's Estimate	\$1,945,986.00	
Simon Contractors and its subsidiaries, Cheyenne, WY	\$2,082,607.70	+7.0%
S & S Builders, LLC, Gillette, WY	\$2,338,513.00	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Seeton, and carried that Simon Contractors and its subsidiaries, Cheyenne, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The FHWA concurred with this decision.

10. Third Quarter Addendum to the FY 2018 State Transportation Improvement Program (STIP): Mr. Fulton presented the third quarter addendum to the FY 2018 STIP, including the new projects provided in the report.

It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Pfrangle, and carried to approve the third quarter addendum to the FY 2018 STIP.

11. It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Seeton, and carried to approve the following resolution for abandonment.

RESOLUTION FOR ABANDONMENT

WHEREAS, under the provisions and authority of W.S. 24-3-126, the Transportation Commission of Wyoming may abandon or relinquish any portion of state highways upon reconstruction or relocation of an existing state highway; and

WHEREAS, a portion of Wyoming Department of Transportation's right-of-way easement for Millburne Road, Hwy 411, Uinta County, Wyoming, established under Project Number 83(1), 411(003) is no longer needed for state highway or public use purposes. Said portion being described as follows:

A strip of land located in S $\frac{1}{2}$ S $\frac{1}{2}$, of Section 22 and S $\frac{1}{2}$ SE $\frac{1}{4}$, SE $\frac{1}{4}$ SW $\frac{1}{4}$, NE $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 21, T15N, R115W of the 6th P.M., Uinta County, Wyoming, being described as follows:

Commencing at the southeast corner of Section 22, said corner being monumented by a 3 $\frac{1}{4}$ -inch aluminum cap marked PLS 6386 from which the east $\frac{1}{4}$ corner thereof bears N00°13'56.4"E a distance of 2,639.91 feet, said corner being monumented by a 5/8-inch steel bar, as shown in Record of Survey in Reception No. R147161, Map of Survey No. 84 of the Uinta County Records.

thence N38°55'58.9"W a distance of 1,603.61 feet to the southerly corner of the existing right-of-way boundary jog of Wyoming Highway 411, said corner being a highway monument

marked 41+00 Jog 99.74' LT Proj. No. 2104001, also being the TRUE POINT OF BEGINNING;

thence S89°30'07.6"W along said right of way boundary a distance of 4,260.34 feet to a highway monument marked 83+55.0 PI LT, Proj. No. 2104001;

thence N89°34'12.3"W continuing along said boundary a distance of 2,613.88 feet to a point on the north-south center ¼ line of Section 21 from which the south ¼ corner of Section 21 bears S00°12'42.1"E a distance of 1,221.56 feet, said corner being monumented with a 3-inch brass cap marked RLS 470 1973;

thence N89°34'12.3"W along said boundary a distance of 632.96 feet to a highway monument marked 3+341.002 JOG 39.499 LT Project No. BROS-411(3);

thence N00°00'18.0"W a distance of 40.15 feet to a highway monument marked 3+341.718 JOG 27.331 LT Proj. No. BROS-411(3);

thence N89°36'01.0"W a distance of 180.36 feet to the point of beginning of a non-tangent curve concave northerly, the radius of which is 537.76 feet said point being a highway monument marked 3+390.886 JOG 35.247 LT Proj. No. BROS-411(3) and a line tangent to said curve bears N89°37'32.1"W;

thence westerly along said curve and right-of-way boundary through a central angle of 14°51'41.6", arc distance of 139.49 feet, chord bearing of N82°11'41.3"W and a chord distance of 139.43 feet to a highway monument marked 3+427.000 JOG 42.826 LT Proj. No. BROS-411(3);

thence N22°12'48.3"E a distance of 75.08 feet to a point on the proposed southerly right-of-way line of Wyoming Highway 411 and the beginning of a non-tangent curve concave northerly, the radius of which is 885.21 feet and a line to tangent said curve bears S67°44'58.7"E;

thence southeasterly along said curve and proposed right-of-way line through a central angle of 12°03'11.7", an arc distance of 186.22 feet, chord bearing of S73°46'34.6"E and a chord distance of 185.88 feet, to the point of beginning of a non-tangent curve concave northerly, a radius of which is 1,700.00 feet and a line tangent to said curve bears S81°21'02.8"E;

thence southeasterly along said curve through a central angle of 09°46'30.1", an arc distance of 290.03 feet, chord bearing of S86°14'17.8"E and a chord distance of 289.68 feet;

thence S89°32'51.6"E along the proposed southerly right-of-way line of Wyoming Highway 411 a distance of 3,052.99 feet;

thence S89°07'36.7"E along said proposed right-of-way line a distance of 963.90 feet;

thence N89°27'49.0"E a distance of 2,624.96 feet;

thence N89°40'03.3"E a distance of 687.34 feet;

thence S00°29'52.5"E a distance of 35.98 feet to the point of beginning.

The above described parcel of land contains 8.63 acres (376,105 square feet), more or less.

NOW, THEREFORE, BE IT RESOLVED, the Transportation Commission of Wyoming hereby abandons the above-described land as provided for under provisions and authority of W.S. 24-3-126.

Mr. McDonald left the meeting.

12. Mr. Gillett presented the Operations report.

Construction Update: Field crews continue their work on 55 active construction projects statewide, including 14 projects in District 1, 9 in District 2, 12 in District 3, 8 in District 4, and 12 in District 5.

McGarvin-Moberly Construction recently finished paving the Muddy Gap to Lander project – the project that was taken over from Hedquist Construction Company. This project is now essentially complete and is open to traffic.

The WYO 390, Wilson to Teton Village, resurfacing project will soon begin. Work will be performed at night to avoid traffic congestion. Other major construction projects that are underway include the Ethete South (WYO 132) and the Burgess Junction South (US 14) reconstruction. The contractor is behind schedule on the Burgess Junction South project, primarily due to a late start last spring that was caused by an above-average snow pack.

Maintenance Update: Maintenance crews are busy patching highways. District 5 is placing chip seal material in the north half of the district. WYDOT's hot plant was recently moved from District 4 to District 1 and is being used in the Walcott Junction area. Mowing, culvert repairs, drainage work, fence repair, and cleaning and replacing delineators is also being accomplished statewide.

Mr. Gillett noted that there are no new landslides to report this month, but the Togwotee Pass slide is still active and maintenance crews are keeping up with temporary repairs of other slides around the state.

Northeast Wyoming experienced some minor flooding on July 13, 2018, but WYDOT facilities did not sustain any damage from the storm.

Traffic Operations Update: Striping crews continue their striping operations statewide.

District 3 has received more requests than usual this year for highway access permits in the Star Valley area, primarily due to population growth.

Mechanics Update: Mechanics have been busy keeping summer operations equipment in good working order.

WYDOT Facilities Update: The Wagonhound Rest Area is closed this summer because of structure work on the I-80 Wagonhound Interchange. I-80 traffic has been shifted and is free-flowing on the off-ramps, which is not conducive to allowing access to the rest area.

The fence and power poles at the Bitter Creek Rest Area on I-80 were recently damaged in a wildfire. The rest area remains open.

On June 29, 2018, WYDOT's shop, port-of-entry, rest area, and vehicles in Sundance sustained significant hail damage. The estimate to repair the damaged buildings is about \$180,000. The cost to repair vehicles is unknown at this time.

13. Lieutenant Colonel Ratliff presented the Highway Patrol report in Colonel Haller's absence.

The Fatal Crash Summary through June 30, 2018, includes 42¹ fatal crashes involving 45¹ deaths. The fatalities include 21 rollover crashes, 17 multi-car crashes, 2 fixed objects, 2 motorcycles, and 3 pedestrians. Of the 42 fatal crashes that occurred in 2018, 6² involved commercial vehicles.

Of the 45 deaths that occurred this year, 23 can be attributed to the non-use of occupant restraints, with 18 involving rollover crashes, 4 involving multi-car collisions, and 1 involving a fixed object. Twenty-three of those who died from the non-use of occupant restraints were Wyoming residents. Seven of those who perished were under 21 years of age, and six of those fatalities were attributed to the failure to use proper occupant restraints.

There were 11³ fatal crashes deemed drug or alcohol related, resulting in 12³ deaths. Of those deaths, 8³ were attributed to not using occupant restraints. Six were rollover crashes, 5 were multi-car crashes, and 1 involved a pedestrian. None of the drug- or alcohol-related fatalities involved commercial vehicles.

Of the 42 fatal crashes that have occurred this year, 23 of them occurred on primary/secondary highways, 11 occurred on interstate highways, and 8 occurred on city/county roads.

Two multiple-fatality crashes have occurred on Wyoming highways in 2018, of which both involved multiple vehicles and one was alcohol related.

In locations where rumble strips/stripes were present, there were 19¹ crashes. There were 21¹ crashes where rumble strips/stripes were not present.

Inclement weather or road conditions contributed to 8 vehicle crashes in 2018, which resulted in 8 deaths. Speed was considered a factor in 10 of the vehicle crashes that caused 10 deaths.

¹ Numbers at the time of reporting; final numbers may change.

² Number not included in total deaths (sub-crash data).

³ Not all chemical tests were available at the time of reporting.

The days of the week for fatal crashes in 2018 were as follows:

Sunday	6 crashes
Monday	11 crashes
Tuesday	2 crashes
Wednesday	1 crashes
Thursday	6 crashes
Friday	10 crashes
Saturday	6 crashes

The times of day for fatal crashes in 2018 were as follows:

12:00 a.m. to 6:00 a.m.	14 crashes
6:00 a.m. to 12:00 p.m.	7 crashes
12:00 p.m. to 6:00 p.m.	11 crashes
6:00 p.m. to 12:00 a.m.	10 crashes

The following statistics were also provided to the Commission:

- 81 percent of those who died in rollover crashes were unbelted.
- 32 percent of all those who died in multi-vehicle crashes were unbelted.
- 50 percent of those who died in fixed-object crashes were unbelted.
- 77 percent of the fatalities this year have been drivers.
- 17 percent of the fatalities this year have been passengers.
- 73 percent of the resident fatalities were unrestrained.
- None of the non-resident fatalities were unbuckled.
- Alcohol and/or drug impairment was a factor in 28 percent of the fatalities.

Patrol-Investigated Crash Summary: The Patrol-Investigated Crash Summary depicts 2,738⁴ crashes statewide, of which 2,157⁴ involved non-commercial vehicles, and 581⁴ involved commercial vehicles.

A pin map was also provided to the Commission depicting the locations of the 2018 fatal crashes.

Trooper Vacancies Update: The WHP currently has 29 trooper vacancies statewide.

Six new troopers graduated from the Wyoming Law Enforcement Academy (WLEA) last week, and they will join five pre-certified officers in the Wyoming Highway Patrol Academy next week. Out of 30 trooper candidates, 2 of the new troopers received WLEA meritorious awards. Ms. Rebecca Cassidy received the overall fitness award, and Mr. Ethan Smith was nominated for an academic award.

⁴ Does not contain all crashes worked to date; some reports are still pending.

Lieutenant Colonel Ratliff indicated 15 new applicants will begin training at the WLEA on August 16, which will bring trooper vacancies to about 13, if all of them pass their training.

Another round of testing may occur in August for a late December or early January academy.

14. Mr. Olsen presented the Aeronautics report, including the June 2018 Aeronautics Flight Operations Passenger Summary Report and the Wyoming Aircraft Accidents Monthly Report.

Commercial Air Service Improvement Council Update: The Commercial Air Service Improvement Council was tasked by the 2018 Wyoming State Legislature to compile a long-term plan to improve Wyoming's commercial air service. A timeline has been established, and the Council is working hard to meet deadlines.

The Council held its second meeting July 12, 2018, in Riverton, and the July 2018 Commercial Air Service Improvement Plan was reviewed and approved at that meeting. The Aeronautics Commission will consider the plan for approval at a special meeting on July 26. If approved, the plan will then be forwarded to Governor Mead for his approval before August 1.

The next Council meeting will be held in Rock Springs, September 11-12, 2018, in conjunction with the Wyoming Airport Operators' Association meeting. Community matching funds, cost-sharing, and memorandums of understanding will be discussed at the meeting. Mr. Olsen encouraged the Transportation Commission to attend, if possible.

Airport Projects Update: About 40 airport construction projects will be underway this year, totaling approximately \$20 million. Approximately \$14 million in federal funding has been received so far from the Federal Aviation Administration (FAA) to pay for the projects.

Unmanned Aerial Vehicles (UAV): With the increased public use of UAVs, WYDOT plans to develop a web page within its web site that will provide educational materials about the proper use of UAVs. Educational materials will include federal policies, rules, and other important safety information.

USDOT Small Community Air Service Development Program (SCASDP): The USDOT SCASDP is a grant program designed to help small communities address air service and airfare issues. The Casper Regional Airport recently received a \$500,000 SCASDP grant to pursue air service to Phoenix, Arizona, or another hub in the western United States. WYDOT's Aeronautics Division will work with the Casper Regional Airport to establish and solidify that air service.

15. Mr. Rossetti presented the Support Services report.

Employment Summary: WYDOT employed 1,919 personnel as of July 2, 2018, compared to 1,914 a month ago and 1,897 one year ago. There are currently 64 WYDOT positions advertised statewide, of which 38 are maintenance positions, including 20 mechanic and maintenance

operator jobs. The WHP has one captain's position posted, recruitment is ongoing to fill vacant trooper positions, and recruitment is ongoing for 3 port-of-entry and dispatcher positions.

State Government Efficiencies: Pursuant to the passage of SF0120 (SEA 0070), Government Efficiency Project, the Wyoming State Legislature and the Governor's office have tasked state agencies with evaluating internal efficiencies, their span on control, and supervisor-to-employee ratios.

A preliminary study revealed that WYDOT currently has a one-to-five supervisor-to-employee ratio, which is better than most other state agencies. WYDOT is working with the State Department of Administration and Information (A&I) to improve its supervisor-to-employee ratio even further by focusing on some of the lower supervisor-to-employee ratios throughout the state to increase efficiency.

Draft comments will be provided to A&I by August 15, 2018, and a final report will be sent by September 1 for submission to the Governor's office.

16. Mr. Lewis presented the Chief Technology Officer's report.

Public Safety Communications Commission (PSCC) Meeting and Workshop: The PSCC met last week for its bimonthly meeting. A workshop was also held to discuss the WyoLink tower build-out, and the new process for site selection and building the new towers. Tower site selection, right-of-way acquisition, and other project-related tasks for the tower build-out are now being managed the same way as highway construction projects. Mr. Fredrick presented detailed information at the PSCC workshop about the new process.

Transportation Management Center (TMC) Update: Over the past few weeks, variable message sign (VMS) themes have been geared to Wyoming's rodeo season to encourage highway safety statewide. Since July 1, 2018, fatality counts have also been broadcast on the overhead signs to drive home the importance of safe driving practices. Construction projects, area storms, and other important messages have also been broadcast to the public.

WYDOT Information Technology (IT) Financial Systems Audit: WYDOT's IT Program is actively participating in an extensive and refined financial systems audit. The audit includes WYDOT's PeopleSoft-based [Peoplesoft, AgileAssets, FuelMaster, and Port-of-Entry Permitting] systems. This audit is performed annually. Auditors will be on-site July 30-31, 2018, to gather pertinent information. Mr. Lewis welcomes the in-depth review, as he believes the audit could potentially provide ideas for improvement.

17. General Matters, Signature Authorization: It was recommended by Secretary Scott, moved by Commissioner Schmidt, seconded by Vice Chairman Larson, and carried to remove Amy Surdam as an authorized WYDOT signatory effective June 1, 2018.

18. It was moved by Commissioner Newton, seconded by Commissioner Pfrangle, and carried to adjourn the meeting. Chairman Ruwart adjourned the teleconference meeting at 10:42 a.m., on Thursday, July 19, 2018.