



Mark Gordon  
Governor

# WYOMING *Aeronautics Commission*

DEPARTMENT OF TRANSPORTATION

5300 Bishop Boulevard  
Cheyenne, Wyoming 82009-3340

Bruce McCormack, Chairman  
(307) 777-4015



Darin J. Westby, P.E.  
Director

## BUSINESS MEETING AGENDA

Friday, August 16, 2024 at 11:00 A.M.

### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE (*Index Tab 1*)

### III. ROLL CALL

### IV. ADJUSTMENTS TO AGENDA

### V. MINUTES

A. Consideration of Draft Minutes dated July 16, 2024 (*Index Tab 2*) – Vote

### VI. UPDATE/DISCUSSION

A. Chairman's Update – Chairman McCormack

B. Director's Update – Director Westby

C. Administrator's Update – Administrator Olsen

D. Air Service Development Program Update – Ms. Johnson

1. General Matters

2. Standard Reports

a) ASEP Budget Forecast Report (*Index Tab 3*)

b) CPA Budget Forecast Report (*Index Tab 4*)

c) Percent of Grant Projects by City Report (*Index Tab 5*)

d) Monthly Load Factors Report (*Index Tab 6*)

e) Quarterly CPA Cost per Passenger Report (*Index Tab 7*)

E. Engineering & Construction Program Update – Mr. Hearn

1. General Matters

2. Standard Reports

a) Change Orders Report (*Index Tab 8*)

b) Statewide Line Items Report (*Index Tab 9*)

*The order of agenda is subject to change. The State of Wyoming supports the Americans with Disabilities Act. Anyone needing aid should contact the Aeronautics Commission at 307-777-4015. Every effort will be made for reasonable accommodations.*

c) Bid Summary Report (*Index Tab 10*)

F. UAS Program Update – Ms. Taylor

1. General Matters

G. Planning & Programming Program Update – Mr. Schutzman

1. General Matters

2. Standard Monthly Reports

a) Administrative Approvals Report (*Index Tab 11*)

b) Recovered State Funds Report (*Index Tab 12*)

## **VII. REGULAR BUSINESS**

A. Consideration of the FY 2024 WACIP Budget Modifications (*Index Tab 13*) – Mr. Schutzman – Vote

B. Consideration of the FY 2025 WACIP Budget Modifications (*Index Tab 14*) – Mr. Schutzman – Vote

## **VIII. NEW BUSINESS**

A. Consideration of Proposed Draft Priority Rating Model for Airport Improvement Program (*Index Tab 15*) – Mr. Schutzman – Vote

B. Consideration of Proposed Changes to Commission Policy (*Index Tab 16*) – Mr. Schutzman – Vote

## **IX. EXECUTIVE SESSION**

## **X. ANNOUNCEMENTS**

A. Next business meeting will be held September 5, 2024, in Jackson.

## **XI. ADJOURNMENT**

A. Consideration of Adjournment – Vote