



Mark Gordon
Governor

WYOMING *Aeronautics Commission*

DEPARTMENT OF TRANSPORTATION

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Cheyenne, Wyoming 82009-3340

Bruce McCormack, Chairman
(307) 777-4015



Darin J. Westby, P.E.
Director

BUSINESS MEETING AGENDA

Wednesday, May 22, 2024 at 9:00 A.M.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE *(Index Tab 1)*

III. ROLL CALL

IV. ADJUSTMENTS TO AGENDA

V. MINUTES

A. Consideration of Draft Minutes dated March 19, 2024 *(Index Tab 2)* – Vote

VI. UPDATE/DISCUSSION

A. Chairman's Update – Chairman McCormack

B. Director's Update – Director Westby

C. Administrator's Update – Administrator Olsen

D. Air Service Development Program Update – Ms. Johnson

1. General Matters

2. Standard Reports

a) ASEP Budget Forecast Report *(Index Tab 3)*

b) CPA Budget Forecast Report *(Index Tab 4)*

c) Percent of Grant Projects by City Report *(Index Tab 5)*

d) Monthly Load Factors Report *(Index Tab 6)*

e) CPA Quarterly Cost Per Passenger Report *(Index Tab 7)*

E. Engineering & Construction Program Update – Mr. Hearn

1. General Matters

2. Standard Reports

a) Change Orders Report *(Index Tab 8)*

b) Statewide Line Items Report *(Index Tab 9)*

The order of agenda is subject to change. The State of Wyoming supports the Americans with Disabilities Act. Anyone needing aid should contact the Aeronautics Commission at 307-777-4015. Every effort will be made for reasonable accommodations.

- c) Bid Summary Report (*Index Tab 10*)
- F. Planning & Programming Program Update – Mr. Schutzman
 - 1. General Matters
 - 2. Standard Monthly Reports
 - a) Administrative Approvals Report (*Index Tab 11*)
 - b) Recovered State Funds Report (*Index Tab 12*)
- G. UAS Program Update – Ms. Taylor
 - 1. General Matters

VII. REGULAR BUSINESS

- A. Consideration of the FY 2024 WACIP Budget Modifications (*Index Tab 13*) – Mr. Schutzman – Vote
- B. Consideration of the FY 2025 WACIP Budget Modifications (*Index Tab 14*) – Mr. Schutzman – Vote

VIII. NEW BUSINESS

- A. Concurrence of the Wyoming Aviation Hall of Fame Board’s 2024 Inductee Selection (*Index Tab 15*) – Mr. Waggener – Vote
- B. Consideration of the Capacity Purchase Agreement Contract Amendments – Ms. Johnson – Vote

IX. AIRPORT PRESENTATIONS

- A. Big Horn County Airport Board

X. EXECUTIVE SESSION

XI. ANNOUNCEMENTS

- A. Next business meeting will be held June 18, 2024, via videoconference.

XII. ADJOURNMENT

- A. Consideration of Adjournment – Vote